



ANNUAL GENERAL MEETING

of the
Canterbury/Westland Branch of the Civil Contractors Federation Inc.

Wednesday, 12th May, 2021 at 5.43 pm
Harewood Golf Club, McLeans Island Road

Minutes

1. Apologies – Craig McKenzie, Paul Taggart,
2. Confirmation of Minutes of AGM held on 22nd June, 2020 at 4.00pm - Sam and Phil
3. Matters Arising from the Minutes –
 - 3.1 Investing - Brian Murray's request to invest more into our members and the future of the industry - JD to talk about the money being invested
 - 3.1.1 Money invested:
 - InZone Careers Coach
 - Shirley boys high school
 - \$10,000 in industry scholarships
 - 3.2 Thoughts tonight on what else can be done

No others issues raised from the minutes

4. Chairman's Annual Report
 - 4.1 Report is listed in the package for reading
 - 4.2 Main points:
 - Branch achievement on information provided to our members with regards to covid claims, contract situations, legalities
 - Local Councils and NZTA – Letters to councils, Meetings - Great work was achieved – Great Feedback and responses
 - Not a lot of networking events due to Covid –
 - Members Communications via Website/Facebook/Email
 - Contractor of the Year – Prestigious – Monvale
 - Meeting with main clients around the procurement model – complaints from members about the model

- Excavator Operator Competition – Running this year in October
- Recognition of Brian Warren – Driving force behind the Civil Trades
- Strong membership branch – Second biggest branch after Auckland - net loss 1 down
- Last year for JD – 3 years
- Special thanks for everyone in the committee

5. Draft Annual Accounts to 31st March 2021

5.1 Draft P&L and Balance Sheet

- Not audited accounts
- Net loss of \$689.24
- Strong Balance Sheet – \$ 305,643.97 Equity
- Branch – strong overall

5.2 Draft budget – what to see in there – to be put forward

6. Election of Executive -

Chairman

Vice Chairman

Executive Committee

NB: Executive Committee Nominations may also be accepted from the floor

Nominations 2021

Chairman: Sam Paterson

Vice Chairman: James Craw

Past Chairman: Jeremy Dixon

National Executive representative: Jeremy Dixon

Committee Nominations:

1. Alex Baldwin – Texco – Apology
2. Chris Hughes – Brian Perry Construction – 4 years on the Committee
3. Craig McKenzie – Downer – Apology
4. Dan Francis - Road Metals
5. Emily Peacock - Stellar Recruitment
6. Harley Haywood – UINZ
7. John Crawley – ASB
8. Kim Masina - Isaac Construction
9. **Matthew Havill – Blakley Construction – New Nominee**
10. Mike Smart - Taggart Earthmoving Ltd – Apology
11. Paul Taggart - Taggart Earthmoving – Apology
12. Phil Crossland – FH
13. Robert Stewart – Hirepool
14. Stephan Rattray – BG
15. Tim Scott – Johnston Civil
16. **Tom Kettell – Isaac - New Nominee**

Terry Lock – Life Member

Ollie Turner – CCNZ National

No nominations from the floor

Proposing to move to accept everyone onto the committee for this year - Harley and Terry

All in favour

Motion passed

Sam – Recommendation – Jeremy for the National Role

Move the motion (Sam) Seconded by Dan

All in favour

Motion passed

James – 6 years on the National

7. Appointment of Auditor – Motion: That BDO Spicers be reappointed as Auditor for the year 31 March, 2021 at a fee agreed by the Executive Committee (as required).

Motion: Terry and James - All in favour

8. Presentation of CEO Report CCNZ National Office

8.1 Peter Silcock – Discussion

- National update
- Conference got cancelled
- General Council Meeting – Online - Different year
- James crow – On The Executive Council - Acknowledgment
- Over the last 5 year – financial resources buildup – @ \$400,000 in the bank
 - Enabled us to offer contractors and associates 2 month fees free period – recognizing the difficult times – trying to retain members through a difficult period
- Budgeted a loss of \$200,000
- Few contractors declined the Fee Discount Offer
- Budgeted for few resignations
- Budgeted for no new companies joining
 - Opposite happened
- NZTA – Acknowledgement of JDs mention
- Land transport fund – GOVT now funding rail, cycling and pedestrian out of this fund – so a bigger interest on the same fund.
- Water Reform – This will change the face on how the work is done
 - Perhaps more money invested in– this inevitable
 - 5 Entities to manage water infrastructure assets
- Ongoing advocacy done by National
 - Certainty around pipeline work

- Healty marketers – opportunity for a range of contractors
- Trying to lead the review of NZS3910 the standard contract that most of local and central GOVT work with – progress made on this
- Also work done on skills and immigaration – GOVT MIQ spaces – talking to large industries – construction overall given 60 places per month within MIQ – Negotiated by the Construction Accord
 - CCNZ will be involved to see how this is allocated in the industry
 - Over the last 6 months – negotiating a contract with ministry of social development and – how people are brought in

8.2 Questions:

- What the main focus is on NZS3910?
 - Scoping report done - Scoping report cost \$20,000
 - The review is not a cheap exercise
 - Looking to make it more of a digital document in order to track changes
 - More usable
 - These usually used not only by contractors but engineers, clients and others

8.2 Tony Pike – Discussion

- GM of National Projects - Downer
- 30 years industry experience
- Freedom conferred to branches
- Each branch is different – Some are leaders – Canterbury– second biggest in size
- Canterbury setting the bar high in support of the industry
- Considerate use of funds
- Philosophy – Keep pushing forward
- The focus has now switched – Now into cycle ways/railway
- Sustainable way of living discussion
 - Sustainability – environmentally sentive
 - CCNZ can influence by understanding, influencing clients and pushing it

8.3 Acknowlegemnts to Peter and Tony

- National’s hard work in advocating

9. General Business

9.1 Contractor of the Year Awards

- Sponsorship Welcome

9.2 Events Calendar

- Displayed on the Website and Facebook page

9.3 Discussion regarding the significant PVC Resin price volatility in the market place

9.3.1 Steve Grenfell, Humes (5 min)

- Drainage supplier issue
- Industry issue
- Prices increases from supplier
- US – Plastic resin – Price now has increased
- On existing contracts – Assurance on what the price will be – Federation to be aware of that – Not to price work wrongly – 12-15% difference

9.4 Careers Coach Discussion/Presentation – Peter Doake

9.4.1 Peter Doake – Update

- Report displayed
- Kiosks positioned in the schools around the country – 800,000 views
- Description of the Careers Coach
- Coach had around 90,000 students through last year throughout NZ
- Epic brand promoted
- The Coach is next at Cashmere – JD to speak to the parents about the opportunity for civil work
- JD previously discussed to Shirley Boys – talked about the future/growth/Financial rewards

9.5 Acknowledgements – Gareth Bruce (Past Chair) and Ant Rickard (Apology)

10 Presentation on the Marina Terrace Apartment Anchors Project (Contractor of the Year Supreme Winner)

10.1 Presented by Chris Hughes from Brian Perry Civil

Meeting closed 19:15